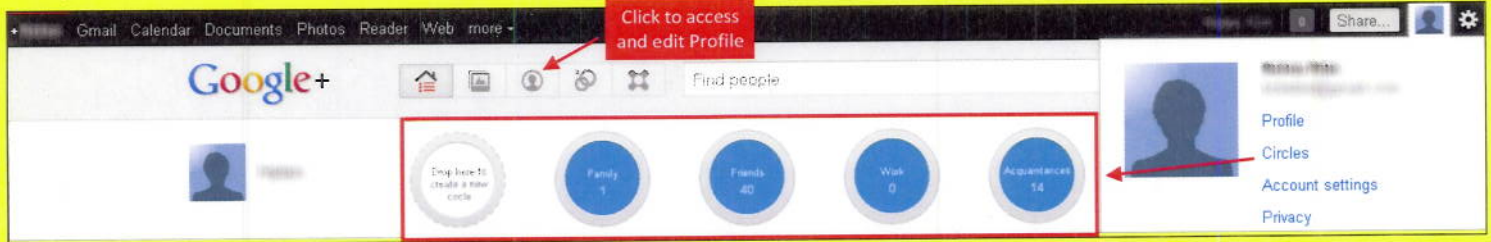# G+ Google+ Smart Card

Social Networks - Do's and Don'ts

- Only establish and maintain connections with people you know and trust. Review your connections often.
- Assume that ANYONE can see any information about your activities, personal life, or professional life that you post and share.
- Ensure that your family takes similar precautions with their accounts; their privacy and sharing settings can expose your personal data.
- Avoid posting or tagging images of you or your family that clearly show your face. Select pictures taken at a distance, at an angle, or otherwise concealed. **Never post Smartphone photos and don't** use your face as a profile photo, instead, use cartoons or avatars.
- Use secure browser settings when possible and monitor your browsing history to ensure that you recognize all access points.

Managing Your Google+ Profile

Google+ provides privacy and sharing options using **Circles**. Circles are groups that users create for different types of connections, such as family, friends, or colleagues. Content is shared only with circles you select. Google+ requires that users provide real names - no pseudonyms.

Profile Settings

Apply and save the **Profile** settings shown below to ensure that your information is visible to only people of your choosing.

Google+ Smart Card

G+ 121911_2000

Account Settings & Minimizing Your Activities

Apply the Account settings shown with arrows below to ensure that your information is shared in a limited fashion.

Google+

« Back to Google+

Who can interact with you and your posts

[Change as indicated]

Who can send you notifications? Learn more — Your circles ▼

Who can comment on your public posts? Learn more — Your circles ▼

Who can start a Messenger conversation with you? — Circles ▼

Notification delivery

Email: itshelen@gmail.com

Phone: ▼ Add phone number — **Don't Add Phone Number**

◉ Push notifications ○ Don't notify me

Manage email subscriptions — [Uncheck]

☐ Occasional updates about Google+ activity and friend suggestions

- Account settings can be accessed under **Account Settings > Google+**.
- Maintain a small Google+ "footprint". Select only important Google+ notifications as shown in the box to the left.
- Limit notifications to email as opposed to text.
- **Do not** connect your mobile phone to Google+ or use the Google+ mobile application, and **Disable +1** on non-Google Websites
- **Do not** allow contacts to tag you then automatically link to your profile
- **Disable** your circles from accessing your photo tags prior to you

Google +1

+1 on non-Google sites — Off Edit — [Change to "Off"]

Google+ Pages

☐ Automatically add a Google+ page to my circles if I search for + followed by the page's — [Uncheck]

Photos

☐ Show photo geo location information in newly uploaded albums and photos. — [Uncheck]

☐ Allow viewers to download my photos — [Uncheck]

☐ Find my face in photos and prompt people I know to tag me. Learn more — [Uncheck]

People whose tags of you are automatically approved to link to your Profile:

+ Add circles or people to share with... — [Remove Everyone]

When a tag is approved, it is linked to your profile, and the photo is added to the "Photos of you" section.

Receive notifications

Notify me by email or SMS when someone... — [Check as indicated]

Posts and mentions of my name	Email	Phone
Mentions me in a post	☑	☐
Shares a post with me directly	☐	☐
Comments on a post I created	☐	☐
Comments on a post after I comment on it	☐	☐
Circles	Email	Phone
Adds me to a circle	☐	☐
Photos	Email	Phone
Tags me in a photo	☑	☐
Tags one of my photos	☑	☐
Comments on a photo after I comment on it	☐	☐
Comments on a photo I am tagged in	☐	☐
Comments on a photo I tagged	☐	☐
Messenger	Email	Phone
Starts a conversation with me	☐	☑

Connected accounts

You can improve your Google experience by connecting your accounts from other services.

Twitter — Yes this is me / No — ☐ Add this link to my public Google Profile, too — Suggested — [Uncheck]

Connect an account ▼

Do not add outside accounts

Connecting your accounts

- When you search, you can see relevant content your friends share on the web.
- You make it easier for them to find the stuff you share on the web.
- You can choose which accounts to show on your public Google Profile.

Remember, Google won't share your searches or other private information with third-party services without your consent.

☑ Use my Google contact information to suggest accounts from other sites. — [Uncheck]

By default, Google+ uses your **Google contact** information to link your accounts from other online services, aggregating your online identity in one location. To disable this feature:

- Go to **Account Settings > Connected Accounts**
- Click "No" to Google-suggested 3rd-party accounts
- Disable Google+ access to your contact information
- Do not manually connect other online accounts using Google+

Deleting Your Google+ Profile Information or Account

Account overview

Edit profile

[Go to **Account Settings > Account Overview**]

Services

Delete profile and Google+ features — Delete profile and remove associated Google+ features
Delete entire Google account — Close entire account and delete all services and info associated with it
View, enable, or disable web history — Go to web history

- **Delete Google+ Content** removes Google+ related information such as circles, +1's, posts, and comments
- **Delete your entire Google profile** removes all user data from Google services, including your Gmail
- **Disable web history** to prevent accumulation of your digital footprint

Useful Links

A Parent's Guide to Internet Safety	www.fbi.gov/stats-services/publications/parent-guide
Wired Kids	www.wiredkids.org/
Microsoft Safety & Security	www.microsoft.com/security/online-privacy/social-networking.aspx
OnGuard Online	www.onguardonline.gov/topics/social-networking-sites.aspx